



AGENDA

MAYOR AND CABINET (CONTRACTS)

Date: WEDNESDAY, 15 NOVEMBER 2017 at 4.20 pm

**Committee Room 4
Civic Suite
Lewisham Town Hall
London SE6 4RU**

**Enquiries to: Kevin Flaherty 0208 3149327
Telephone: 0208 314 9327 (direct line)
Email: kevin.flaherty@lewisham.gov.uk**

MEMBERS

Sir Steve Bullock	Mayor	L
Councillor Alan Smith	Deputy Mayor - Growth & Regeneration	L
Councillor Chris Best	Health, Well-Being and Older People	L
Councillor Kevin Bonavia	Resources	L
Councillor Janet Daby	Community Safety	L
Councillor Joe Dromey	Policy and Performance	L
Councillor Damien Egan	Housing	L
Councillor Paul Maslin	Children & Young People	L
Councillor Joan Millbank	Third Sector and Community	L
Councillor Rachel Onikosi	Public Realm	L

Members are summoned to attend this meeting

**Barry Quirk
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Thursday, 09 November 2017**



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

ORDER OF BUSINESS – PART 1 AGENDA

Item No		Page No.s
1.	Declaration of Interests	1 - 4
2.	Minutes	5 - 7
3.	Main Grants Programme 2018-19	8 - 27
4.	Exclusion of Press and Public	28
5.	School Kitchen Facilities Maintenance	29 - 40



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MAYOR & CABINET (CONTRACTS)		
Report Title	Declarations of Interests	
Key Decision	No	Item No. 1
Ward	n/a	
Contributors	Chief Executive	
Class	Part 1	Date: November 15 2017

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

1 Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct :-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.

- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes , or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).

(5) Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.
- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Agenda Item 2

MAYOR AND CABINET (CONTRACTS)		
Report Title	Minutes	
Key Decision		Item No.
Ward		
Contributors	Chief Executive	
Class	Part 1	Date: November 15 2017

Recommendation

It is recommended that the minutes of that part of the meeting of the Mayor and Cabinet (Contracts) which were open to the press and public, held on October 25 2017 be confirmed and signed as a correct record. (copy attached).

MINUTES OF THE MAYOR AND CABINET (CONTRACTS)

Wednesday, 25 October 2017 at 5.55 pm

PRESENT: Councillors Alan Smith, Chris Best, Kevin Bonavia, Joe Dromey, Damien Egan, Joan Millbank and Rachel Onikosi,

Apologies for absence were received from Sir Steve Bullock and Councillor Janet Daby,

71. Declaration of Interests

None were made.

72. Minutes

RESOLVED that the minutes of the meeting held on September 13 2017 be confirmed and signed as a correct record.

73. Exclusion of Press and Public

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:-

4. Culturally Specific Day Services for Older Adults – Award of Contract

74. Culturally Specific Day Services for Older Adults - Award of Contracts

Having considered a confidential officer report, and a presentation by the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts), for the reasons set out in the report:

RESOLVED that

(1) a 2 year extension be awarded to the existing contract for the delivery of a culturally specific day service for older adults to Hestia Housing & Support at a stated annual value from 29 September 2017;

(2) a new 23 month contract be awarded for the delivery of the Calabash Centre Concierge Service to Hestia Housing and Support from 29 October 2017 at a stated value in year 1 and a stated value in year 2;

(3) the run on for one month of the existing contract with Lewisham Nexus Service (October 2017) at a stated value and support due diligence by the new

provider be noted;

(4) the stated annual costs to the Council that relate to utilities and other direct running costs of the building be noted; and

(5) the award of contract for the concierge service delivers a stated efficiency saving to the Council in year 1 and in year 2 on the previous stated annual price.

The meeting closed at 5.58pm.

Agenda Item 3

Chief Officer Confirmation of Report Submission		
Cabinet Member Confirmation of Briefing		
Report for: Mayor		<input type="checkbox"/>
Mayor and Cabinet		<input type="checkbox"/>
Mayor and Cabinet (Contracts)		<input checked="" type="checkbox"/>
Executive Director		<input type="checkbox"/>
Information	<input type="checkbox"/>	Part 1 <input checked="" type="checkbox"/>
		Part 2 <input type="checkbox"/>
		Key Decision <input type="checkbox"/>

Date of Meeting	15 th November 2017	
Title of Report	Main Grants Programme 2018-19	
Originator of Report	James Lee, Head of Culture and Community Development	Ext.46548

At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources	√	
Legal Comments from the Head of Law	√	
Crime & Disorder Implications		
Environmental Implications		
Equality Implications/Impact Assessment (as appropriate)	√	
Confirmed Adherence to Budget & Policy Framework		
Risk Assessment Comments (as appropriate)		
Reason for Urgency (as appropriate)		

Signed:

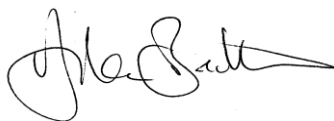


Executive Member

Date:

7th November 2017

Signed:



Director/Head of Service

Date

7th November 2017

Control Record by Committee Support

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	

MAYOR AND CABINET (CONTRACTS)			
Report Title	Main Grants Programme 2018-19		
Key Decision	Yes	Item No.	
Ward	All		
Contributors	Executive Director for Community Services, Executive Director for Resources and Regeneration, Head of Law		
Class	Part 1	Date:	15 November 2017

1. Purpose

- 1.1 The purpose of this report is provide an update on the provision of services under the Main Grants programme and seek agreement for the allocation of funding for 2018-9.

2. Recommendations

- 2.1 It is recommended that the Mayor and Cabinet (Contracts):

- Agree the recommendations to fund 60 voluntary and community sector groups, as outlined in section 5 and set out in appendix 1, for financial year 2018-19
- Agree the contribution to London Councils of a maximum of £262,859 for financial year 2018-19
- Note the findings of the youth theatre and performing arts review as set out in section 6
- Note the progress made in creating a new infrastructure offer for the borough's voluntary and community sector as set out in section 7
- Note progress made on the implementation of the advice review as set out in section 8
- Note the approach to the London Borough of Culture competition as set out in section 9
- Note delivery of the small and faith fund and agree that funds raised off-line are recognised as match funding as set out in section 10 and paragraph 10.6 respectively

3. Policy Context

- 3.1 Lewisham's Sustainable Community Strategy 2008-2020, 'Shaping our Future', sets out the borough's ambitions to encourage development, enable citizens to live healthy lives and to empower Lewisham's communities to prosper. It has six strategic priorities, including a commitment to creating a borough that is "Empowered and Responsible: where people are actively involved in their local area and contribute to supportive communities".
- 3.2 The empowered and responsible strand of the strategy highlights the importance of the community and voluntary sector in all areas of public life. It recognises that the sector plays a significant part in Lewisham's ongoing success. This is reflected in Lewisham's corporate priorities: "Community leadership and empowerment:

developing opportunities for the active participation and engagement of people in the life of the community”.

- 3.3 Lewisham has a strong history of working with the voluntary and community sector and empowering residents and communities. Lewisham is fortunate to have a strong and thriving sector which ranges from very small organisations with no paid staff through to local branches of national charities. The sector includes charities, not for profit companies limited by guarantee, faith organisations, civic amenity societies as well as social enterprises. There are estimated to be around 800 community and voluntary sector organisations in the borough.
- 3.4 What all these organisations have in common is their ability to bring significant additional value to the work that they do through voluntary support and raising funds from sources not available to other sectors such as charitable trusts. In addition they often provide services that the Council cannot easily provide; create links between communities and people; and give people a voice.
- 3.5 As well as being directly involved in delivering services to citizens in the borough, third sector organisations also provide the essential infrastructure to allow the sector as a whole to develop and support individual citizens to be able to play an active role within their local communities.
- 3.6 Lewisham was the first London Borough to develop a Compact with the third sector in 2001. The compact seeks to support a positive relationship between the sector and key statutory partners. It includes expectations around the management of grant aid as well as broader partnership working principles. The compact was further developed in 2010 with the addition of guidelines for commissioning with the third sector in recognition of the important contribution that the third sector should play in identifying needs as well as potentially delivering service solutions.
- 3.7 Although the third sector’s role within the commissioning of local public services continues to grow the council recognises that there continues to be a need for grant aid investment for the following reasons:
- a recognition of the importance of maintaining an independent sector that can act as a critical friend to challenge public sector policy and delivery.
 - a recognition of the key role that the sector plays in building civic participation, providing a voice for seldom heard residents and providing community intelligence.
 - a recognition of the great diversity of the sector and the need to engage with small and emerging groups as well as large established organisations.
 - a recognition of the sector’s potential to take risks and innovate which does not always sit easily within commissioning frameworks.
 - a recognition that third sector organisations have been key delivery partners for a wide range of targeted short term initiatives. Grant aid provides a level of security for organisations ensuring that there is a strong sector ready to work in partnership with us.

4. Main Grants background

- 4.1 The main grants programme 2015-2018 was agreed by Mayor and Cabinet (Contracts) on 13 May 2015. Funding was provided over four themes:
- strong and cohesive communities
 - communities that care
 - access to advice services
 - widening access to arts and sports

- 4.2 Due to the overall financial position of the Council Mayor and Cabinet agreed to reduce the funding to the grants programme by £1m from 1 April 2017. This equated to around 25% of the overall main grants budget.
- 4.3 Following consultation with the sector, in July 2016 the Mayor and Cabinet (Contracts) agreed that a full re-letting of the current programme was not appropriate and that officers should seek to realise the saving from the existing funding allocations through the activity outlined below in order of precedence:
1. Remove funding from under-performing groups/those performing least well
 2. Negotiate reductions and seek alternative funding streams
 3. Work with groups to consider mergers or asset sharing
 4. Pro-rata reductions across all groups
- 4.4 In recognition of the fact that groups with funding agreements for three years faced reductions during that period it was agreed that the revised settlement would be extended for a further year through to 31 March 2019.
- 4.5 Following formal meetings with all funded groups, officers developed funding recommendations which were agreed by Mayor and Cabinet (Contracts) on 7 December 2016, following appeals. A total of 60 grants were recommended for funding, the majority with a pro-rata cut of 15.3%. Four organisations were de-funded.

5. Main Grants Programme 2018-19

- 5.1 Mayor & Cabinet are asked to agree funding to the 60 voluntary and community sector groups listed in appendix 1 for Main Grant funding in 2018-19.
- 5.2 Officers continue to monitor all funded organisations in receipt of Main Grant funding. This is done in two ways. Firstly, at an organisational and strategic level, an annual monitoring exercise takes place using the Rocket Science assessment tool. This measures leadership, finance, performance oversight and business development. Secondly, a quarterly monitoring report is submitted by each organisation outlining their performance against agreed outcomes and outputs. During 2017-18, to date, performance for all organisations has been satisfactory and in some cases organisations continue to protect and deliver front line service provision at previous funding levels despite their cut in funding.
- 5.3 Mayor and Cabinet previously agreed a one year grant for Eco Communities 2017/18 while officers work with them to review the use of the grant and the future of the current library buildings that Eco manage. Eco have worked closely with the council on developing their offer and ensuring the use of the library buildings by a range of community groups and there is therefore no proposal to change this model in the short term. As such it is recommended that the Eco allocation be extended to 2018/19 alongside the other grants.
- 5.4 The London Amateur Boxing Alliance (ABA) were defunded following their break from the only recognised National Governing Body (NGB) 'England Boxing' and their regional arm London Boxing.
- 5.5 London Boxing has highlighted that clubs working with ABA would not be able to access Sport England funding or any other major funding that is linked to involvement with the NGB. As such £15,000 was made available to London Boxing to provide capacity building support to local boxing clubs in 2017/18.
- 5.6 London Boxing has made good progress against the funded outcomes, particularly in relation to support for the Double Jab club in New Cross. The club now has over 1,000 active members and is able to meet all outstanding financial liabilities. London Boxing

is also in early discussions about the possibilities of setting up a satellite club and working with Science of Boxing to explore the possibilities of setting up a club in the south of the borough, As such it is recommended that this allocation is continued for 2018/19 as set out in appendix 1.

- 5.7 Somerville Youth and Play Provision (Somerville) saw a 25% reduction in their allocation for 2017/18 with a provisional recommendation of £40,000 for 2018/19 (to cover the level of match funding already stated to other funders).
- 5.8 Officers have worked with Somerville to develop their business plan and service offer and are pleased with progress to date so recommend the confirmation of this allocation.
- 5.9 The grant contribution by the Council to London Council will not be considered by the LC Grants Committee until 22 November (dispatch 14 November) to consider and make recommendations to Leaders' Committee so at this stage the required contribution is unknown. The 2017-18 base grant level is £262,859 and officers from London Councils have advised that as boroughs will no longer be contributing £1,000,000 in total to the S.48 ESF programme from 2018/19 it is likely that there will be a reduction of approximately 10% reduction on the current year's figure. However, at this stage the recommendation is for Mayor and Cabinet to agree to a maximum contribution of £262,859.

6. Youth theatre and performing arts review

- 6.1 On 7 December 2016 Mayor and Cabinet (Contracts) approved a recommendation that officers undertake a review of grants awarded to organisations that provide similar activities around youth theatre and performing arts. The purpose of this review was to gain further clarity on the nature of services provided, the number of service beneficiaries, the role of core funding and the extent to which Main Grant funding is used to bring in other resources. Ultimately this was intended to inform future grant making processes to ensure equitable and appropriate use of funds.

Organisations included in the review were:

- Second Wave Youth Arts
- Trinity Laban Conservatoire of Music and Dance (Learning and Participation)
- Greenwich and Lewisham Young People's Theatre (GLYPT)
- Lewisham Youth Theatre (LYT)

- 6.2 The review involved monitoring meetings with the organisations, visits to activity sessions and a desk based analysis of case studies and the completion comprehensive data set. The data set included numbers of young people accessing provision, additional funding brought into the borough by the organisation as well as information on partnerships and demographic detail of users engaged.
- 6.3 All data examined was for 2016/17 provision. Figures are for subsidised provision of £5 a lesson or under. It should be noted that Trinity Laban also offer children's dance classes for 451 children but the cost is £10 per session and so these figures are not included in the table below.
- 6.4 Officers found that there was evidence to show that all four organisations were delivering high quality services that had a very positive impact on young people. All four organisations are also delivering important services to improved young people's mental health and wellbeing.

- 6.5 Due to the nature of the organisations' premises, Second Wave and Lewisham Youth Theatre are able to deliver the added value of a local 'hub' and safe youth centre space that can be accessed outside of the hours of structured provision. The importance of this service was highlighted by service users.
- 6.6 Trinity Laban provision provides a different kind of added value in that staffing costs and overheads are covered at an organisational level. This means that Council funding is used directly to cover projects costs and that numbers of beneficiaries are significantly higher and unit costs significantly lower than the other organisations.
- 6.7 Making a clear comparison of value for money across the organisations has proved to be challenging. Although all organisations are delivering similar types of services within the same sector, there are some notable differences in terms of methodologies, venues and outcomes.
- 6.8 The key conclusion from the review is highlighted in row G of the table below, which provides a value for money summary of service costs per young person. These figures show that the higher level of grant aid provided to Greenwich and Lewisham Youth Theatre does not result in a higher number of services users and that unit costs are therefore significantly higher than the other organisations included in the review. Officers have now met with the CEO of GLYPT to discuss the findings of the review and provide an opportunity for the organisation to respond appropriately.

	Lewisham Youth Theatre	GLYPT	Second Wave	Trinity Laban Youth Dance
A. Annual Main Grant funding 2016/17 designated to youth theatre/performing arts	£43,142	£80,868	£36,806	£34, 833
B. Numbers of unique YP reached weekly (duration over 1hr) during term time	211	142	184	1968
C. Number of young people reached with free provision	211	63	141	933
D. Number of participants identified as from low income households	114	66	157	not measured
E. Number of unique YP reached in schools for a participatory experience (over 30 mins)	519	200	424	1285
F. Total number of unique Young People engaged meaningfully in a participatory experience in 2016/17	743	481	939	3636
G. Calculation using grant received divided by total number of young people	£58.06	£161.12	£39.20	£9.58

engaged, for cost per child/young person				
H. Funds brought into Lewisham in the 2016/2017 financial year for the benefit of Lewisham young people	£157,451	£74,995	£80,060	£145,973

- 6.9 The quality and importance of services being provided was highlighted by officers but also the need for services to be made available to a significantly larger number of young people. The following mitigating factors were put forward by the organisation:
- The 16/17 year for GLYPT involved transition for a new programme around mental health. This took a longer period than expected to build the trust of the NHS CAMHS clinicians in terms of them making referrals to the programme.
 - The year was also a transition for the organisations Arts Council England Progression funding, with a 4 month period with no funding. Additionally due to various partnerships no Progression events took place in Lewisham in this financial year whereas the year before there had been had two events at the Albany and one at Goldsmiths University.
 - GLYPT had already identified in early 2016 a lack of dynamism to some aspects of its program and had recruited to a new post - Director of Youth Theatre and have moved its programme in Greenwich to a Saturday programme – this has had a dramatic impact on recruitment numbers (3 fold increase). This approach is now being considered for Lewisham.

- 6.10 The organisation had given assurances and put forward a strategy to address the situation and it is the recommendation of officers that the impact of this work is reviewed in September 2018 but with regular updates during the coming year. The strategy includes the following:
- GLYPT will aim to raise our figures to 180 unique young people and 1449 engagements.
 - GLYPT has requested that its term time Progression figures be included in these statistics. Progression doesn't happen on a weekly basis but in term time might manifest itself across a series of weekend Master classes due to the nature and needs of the 16-25 age group.
 - GLYPT will explore options around different programmes or short programmes but in term time in areas such as Dance / Parkour.
 - GLYPT will continue to bring different opportunities and funding resources for other projects into Lewisham– there is a strong track record for this and is evidenced by ACE Progression / Fellowship Inn project etc.
 - GLYPT currently has a bid for new funding to run a holidays and half term programme from Children In Need.
 - GLYPT has a contract to deliver health shows and workshops in schools across 2018 for free and will be targeting Lewisham schools

- 6.11 The review has been very useful in highlighting the need for greater comparisons to be drawn between organisations as part of any future grant making rounds and this will be built into future assessments. However, it is less clear-cut how to recognise organisations being able to make use of their infrastructure to deliver added value without moving into a situation where smaller applicants are always disadvantaged.

Officers will use the learning from this exercise to improve the grant making process in future rounds to ensure that grant making is as equitable as possible.

7. Infrastructure offer for the Borough's voluntary and community sector

7.1 Officers have worked closely with the trustees of Voluntary Action Lewisham to develop a new infrastructure support offer that can respond to the current and emerging needs of the Lewisham's voluntary sector. This new service was launched on 5 July 2017 with a vision to "Support a thriving civil society in Lewisham that achieves improved outcomes for everyone".

7.2 A new structure has been designed to achieve this vision through nine key work streams which describe how the organisation will work and which have been brought together under three statements of intent as follows:

1. Be the catalyst for positive change for Lewisham's people and communities:
 - involve – getting communities involved in co-producing an understanding of need and what must happen to make Lewisham better, stronger and more sustainable
 - introduce – understanding and connecting people, groups and formal organisations – bringing people together to achieve change
 - initiate – identifying needs and encouraging others to act – sparking collaborations and starting discussions to get solutions
2. Enable civil society in Lewisham to realise its ambitions:
 - incubate – providing seedbed space (physical and intellectual) for emerging groups to tackle new and changing needs;
 - inspire – showcasing excellence, developing new ideas, sharing learning from within and outside Lewisham
 - invest – equipping civil society with the skills, knowledge and resources to make a difference
3. Equip civil society with the insight and ideas to achieve impact:
 - inform – sharing data on needs and policy developments with Lewisham groups, and out to local decision makers and the London Hub
 - influence – championing the role of the sector, the needs and strengths of local communities, and helping strategic people make better decisions
 - innovate – be a centre of excellence for civil society support, piloting new ways of working to achieve positive change

7.3 In order to deliver the new vision, a new staffing structure has been developed. This has led to a transition period during which some staff members have left the organisation and new posts have been advertised and appointed to. This period of time has been more prolonged than anticipated with a consequential impact on service delivery. It is anticipated that the organisation will be at full strength by mid-November and it will be important that it moves forward with a sense of dynamism from this point.

7.4 Officers will work closely with the organisation over the coming months to monitor progress in reaching full capacity as the agile and responsive service that it needs to be, ensuring that it is able to deliver against the following agreed full year targets:

- 1,200 people signposted to volunteering
- 1,000 people using new website and digital tools
- 300 organisations connected to support
- 100 organisations provided with tailored support
- 50 community consultations/events engaged with
- 50 people with supported needs enabled to volunteer
- 24 specialist workshops reaching 200 people

- 20 people recruited and trained to represent the sector
- 16 forums and networks facilitated
- 12 in-depth policy briefings produced
- 5 snapshot surveys to capture data and intelligence
- 4 new private sector organisations engaged with the sector

7.5 Performance against these targets is being measured regularly and an initial report from VAL is attached as appendix 2. Officers acknowledge that the new model is still in its infancy and will continue to work with VAL to interrogate this data and ensure that the ongoing offer is fit for purpose and meets the needs of the sector.

8. Advice review update

8.1 Access to Advice is one of the four funding themes within the Main Grants programme. In May 2015, at the start of the current Main Grants programme, it was recognised that advice services in the borough were facing increasing demand and that it was necessary to review the arrangements for responding to the needs of residents. It was also necessary to adapt the service to a changing environment, including the increased digitalisation of services within central and local government and associated potential exclusion for some vulnerable groups.

8.2 As a result, a specific review of the delivery of council-funded advice services across the borough began in 2015. The review was based on the following principles:

- ensuring that the service provided fair access
- provided a more equitable service to residents
- was generally more accessible
- identifying whether efficiencies could be made to improve advice effectiveness and taken account of reducing resources

8.3 The review was undertaken with the seven organisations funded by the Council to provide advice services, as follows:

- 170 Community Project
- Evelyn 190 Centre
- Lewisham Citizens' Advice Bureau (CAB)
- Age UK
- Lewisham Disability Coalition
- Lewisham Multilingual Advice Service
- Lewisham Refugee and Migrant Network

These organisations work together under the banner of Advice Lewisham (run through the CAB) to provide increased coordination and joint marketing of services. The total value of grants to advice organisations in 2017/18 is £1,030,000.

8.4 In discussion with providers and following review of approaches in other London boroughs, a project board was established consisting of Council officers and representatives from the advice providers. A number of operational objectives were identified in order to achieve the review principles. These included:

- To ensure that there is a collaborative, coordinated, efficient and effective service delivered to Lewisham residents
- To provide a seamless client journey for clients accessing advice
- To provide an effective phone advice, triage and appointment booking service for Lewisham residents

- To support the management of demand for advice across the borough
- To ensure that the needs of the most vulnerable clients are recognised and met by advice provision in Lewisham
- To ensure the model is based on evidence of need and available resources

8.5 In February 2017, a new service model based on the objectives above became operational. Key features in the new model include:

- An advice line, using an 0800 number, which is based at the renovated Leamore Centre, run by 10 online/telephone-based advisers who provide a triage service
- All providers contribute staff time to the running of the advice line
- All providers make face to face appointments available in a shared diary which is used by all advisers undertaking triage, so that advice-seekers can be directed to the most appropriate form of face to face advice in the event that triage is unable to address their issue
- A drop-in hub service which provides assisted support for individuals needing to access online services, e.g. housing benefits claims forms

8.6 In the first nine months of operation, the new system has been supported by all the advice organisations involved, despite a number of initial technical and operational issues in adjusting to a new system of borough wide coordination of service delivery. In the period February – September, over 15,000 calls were received by the advice line. Initially, the number of answered calls was below the agreed KPI of 80%. However, more recently the level of calls answered has improved significantly.

8.7 In 2018/19, Lewisham officers will continue to work with providers to refine the current delivery model as well as to look at ways of adjusting the service to improve accessibility, particularly through the potential development of a limited number of “drop-in hubs” in areas where there are higher proportions of vulnerable residents. Officers will also work with those advice providers who offer specialist services for older residents and people with disabilities to enable professionals such as social workers and GPs to refer directly to face to face advice provision.

9. London Borough of Culture

9.1 London Borough of Culture is a new initiative devised by London’s Mayor Sadiq Khan, as part of his plans to support the arts in London. Inspired by the UK City and European Capital of Culture programmes, the London Borough of Culture aims to capture the capital’s creative energy and imagination. It will highlight how culture can bring communities together and shine a spotlight on the distinctive character of each winning borough, giving Londoners a host of ambitious cultural events – revealing well hidden gems, celebrating well-loved places and telling forgotten stories. The programme will also encourage some of London’s major cultural institutions to work with winning boroughs.

9.2 The competition will see the capital’s 32 boroughs bid for more than £1m of funding to stage a programme of cultural events and initiatives. It will transform places through arts, heritage and culture. It will enable London’s Boroughs to build on what’s happening already, be ambitious and deliver change for the long term. There will be additional funding available from the Heritage Lottery Fund and the Paul Hamlyn Foundation.

9.3 The deadline for submissions is 1 December 2017. Two winning boroughs will be named London Borough of Culture, one in 2019 and one in 2020. And up to six other boroughs will receive support to deliver bespoke cultural projects. The announcement

will be made in early 2018 and winning boroughs will then spend time preparing themselves to deliver their Borough of Culture programme.

- 9.4 Lewisham is preparing a partnership bid to be London Borough of Culture in either year with a preference for 2019. This bid is underpinned by the current Main Grant funding under the theme Widening Access to the Arts and officers will work with recipients of these grants to support the development of the offer if Lewisham is successful in becoming the Borough of Culture in either of the available years.

10 Small and Faith Fund

- 10.1 The Small and Faith Fund sits alongside the Council's Main Grants programme and inputs £100,000 per annum into the work of local organisations, with the maximum council contribution to individual projects being capped at £10,000. Small and Faith Fund grants are one-off small grants to enable the community, voluntary and faith sector to deliver services and projects to Lewisham's communities.
- 10.2 The Fund is intended to provide opportunities for new projects to start, and opportunities for existing and established organisations to develop their services further. It is also intended to encourage partnership and collaborative working between organisations.
- 10.3 In 2015/16, the Fund was identified as being suitable for testing a new approach to community-based fundraising being introduced within the Council. Following research and consultation with a range of London councils and partners in Lewisham, a crowdfunding pilot was established via an online giving platform, aimed at encouraging community-based organisations to develop projects which could be endorsed and supported financially by the public.
- 10.4 The initiative was identified as a way of testing out new approaches to community-based funding and was seen as an effective way of encouraging partnership building and collaborative working. Over the past two years, the approach to engaging organisations and to encouraging crowdfunding initiatives has developed in a number of ways. It has given rise to a number of innovative local projects, addressing the wide-ranging needs of residents. Examples include church-based projects providing inter-generational befriending support to older residents, "A Theatre Trip for Every Child" – a project sponsored by the Albany Theatre, and a community garden project developing an outdoor classroom to broaden services and the number of residents able to use the local gardens.
- 10.5 It is proposed that the crowdfunding approach be continued, building on lessons learned in the first two years of operation. Initiatives in 2018/19 will include developing crowdfunding expertise across the borough and promoting crowdfunding to new communities through activities such as:
- Utilising the resources of Voluntary Action Lewisham and Lewisham Local
 - Work with projects to access income from other funders, including the Mayor of London and charitable trusts such as Esmee Fairbairn
 - Crowdfunding workshops and networking events
 - Developing crowdfunding initiatives specifically for groups that have stated that their supporters and service users are not in a position to make the financial pledges required to evidence community support for specific projects.
- 10.6 However, in recognition of the fact that not all potential supporters and givers in the borough are IT literate it is recommended that monies 'crowdfunded' through other sources such as face to face giving are also recognised as part of the assessment process.

11. Financial Implications

- 11.1 This report recommends award of grants totalling £3,699,836 in 2018-19 as set out in appendix 1.
- 11.2 The available core revenue funding for the main grants budget is £3,383,771. Additionally the agreed Better Care Fund for 2018/19 includes an allocation of £250,000 for the Community Connections project provided by Age UK. Further funding of up to £66,065 will be available in 2018/19 from s256 agreements with health. The total funding available in 2018/19 is therefore £3,699,836. If the London Councils contribution is lower than £262,859 the funding sought from s256 agreements will be reduced.
- 11.3

12. Legal Implications

- 12.1 Under S1 of the Localism Act 2011 the Council has a general power of competence to do anything which an individual may do unless it is expressly prohibited.
- 12.2 The giving of grants to voluntary organisations is a discretionary power which must be exercised reasonably taking into account all relevant considerations and ignoring irrelevant considerations.
- 12.3 The Equality Act 2012 (the Act) introduced a new public sector equality duty (the equality duty or the duty). It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 12.4 In summary, the Council must, in the exercise of its functions, have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
 - advance equality of opportunity between people who share a protected characteristic and those who do not.
 - foster good relations between people who share a protected characteristic and those who do not.
- 12.5 The duty continues to be a “have regard duty”, and the weight to be attached to it is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations.
- 12.6 The Equality and Human Rights Commission has recently issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at:
<http://www.equalityhumanrights.com/legal-and-policy/equality-act/equality-actcodes-of-practice-and-technical-guidance/>

- 12.7 The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:
- The essential guide to the public sector equality duty
 - Meeting the equality duty in policy and decision-making
 - Engagement and the equality duty
 - Equality objectives and the equality duty
 - Equality information and the equality duty

- 12.8 The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at <http://www.equalityhumanrights.com/advice-and-guidance/public-sectorequality-duty/guidance-on-the-equality-duty/>

13. Crime & Disorder Implications

- 13.1 There are no direct crime and disorder implications arising from this report. Some of the recommended main grant organisations deliver services and projects which help to reduce the fear of crime.

14. Equalities Implications

- 14.1 A mini Equalities Analysis Assessment (EEA) was undertaken on each of the recommendations made to Mayor & Cabinet (Contracts) in May 2015. In addition an overall EEA was undertaken.
- 14.2 The overall assessment of the EEA was that the spread of services recommended for funding under the Main Grants Programme was considered to be fair and equitable and did not disproportionately affect any one particular group. The awarding of grants to a wide variety of organisations that work with and support Lewisham's diverse communities will help to promote equal opportunities.
- 14.3 The £1m reduction to the grants programme from 1 April 2017 was analysed in terms of equalities impact, and whilst the method used to take the saving sought to minimise direct impact on service delivery; individual assessments of the protected characteristics most affected by each funding recommendation showed that the highest impact was against age (primarily older people), along with disability and ethnicity. Officers worked with individual groups to mitigate specific impact of funding reductions and sought to mitigate the impact on older people through the protection of funding to Community Connections
- 14.3 The findings of the original EEA of 2015 and subsequent assessments for 2017-18 funding are still relevant to the recommended awarding of main grant funding in 2018-19 as the recipient organisations remain broadly the same and their user profiles have not significantly changed.

15. Environmental Implications

15.1 There are no environmental implications arising from this report.

16. Conclusion

16.1 The Council recognises the important part the voluntary and community sector play in the lives of our residents and the main grants programmes seeks to support this provision. The continued awarding of main grant funding to 60 organisations in 2018-19 will enable these organisations to continue to deliver much needed services across the borough.

If there are any queries on this report please contact James Lee, Head of Culture and Community Development on 020 8314 6548.

Appendices

Appendix 1 – List of organisations recommended for main grant funding for 2018-19

Appendix 1: List of organisations recommended for main grant funding for 2018-19

Organisation Name	2018-19 allocation
170 Community Project	£110,727
999 Club	£8,474
Ackroyd Community Association	£41,523
Advice Lewisham bid - Lewisham CAB	£44,234
Age Exchange	£27,541
Age UK Lewisham & Southwark (Advice)	£81,350
Ageing Well in Lewisham	£25,637
Albany	£267,290
Bellingham Community Project Ltd	£27,032
Bromley & Lewisham Mind	£29,579
Contact a Family	£60,606
Corbett Estate Neighbourhood Forum	£20,338
Deptford Mission – Disabled People’s Contact	£6,144
Deptford Reach	£16,948
Deptford X	£8,474
Eco Communities	£33,896
Entelechy Arts	£33,896
Evelyn 190 Centre	£175,129
Goldsmiths Community Association	£20,338
Greenwich & Lewisham Young People’s Theatre	£68,530
Grove Centre, The	£16,524
Heart n Soul	£58,472
IRIE! (WATAS)	£21,105
Lewisham Citizens Advice Bureau	£424,486
Lewisham Community Transport Scheme	£40,675
Lewisham Disability Coalition	£87,565
Lewisham Education Arts Network	£32,201
Lewisham Elders Resource Centre (Seniors)	£38,669
Lewisham Multilingual Advice Service	£34,743
Lewisham Pensioners Forum	£33,896
Lewisham Refugee and Migrant Network	£74,503
Lewisham Speaking Up	£73,441
Lewisham Youth Theatre	£36,559
London FA on behalf of Lewisham Football Network	£21,185
London Thunder - Lewisham	£21,185
METRO (The Metro Centre Ltd)	£28,247
Midi Music Company, The	£44,092
Montage Theatre Arts	£8,474
Noah's Ark Children's Venture	£36,156
Parent Support Group (PSG)	£4,271
Rushey Green Time Bank	£76,266
Second Wave Centre for Youth Arts	£45,017
Somerville Youth & Play Provision (neighbourhood)	£20,338

South East London Tennis (Tennis Lewisham)	£25,140
Stephen Lawrence Charitable Trust	£34,586
Sydenham Arts Ltd	£8,474
Sydenham Garden	£33,147
Teatro Vivo	£29,377
Trinity Laban Conservatoire of Music and Dance	£76,831
Voluntary Service Association (Access Lewisham)	£83,215
Voluntary Services Lewisham	£78,259
Wheels for Wellbeing	£28,925
Community Connections Consortium (Age UK)*	£336,000
Lee Green Lives	£15,600
Lewisham Mencap	£30,000
Voluntary Action Lewisham	£210,000
Saxon Crown Swimming Club	£6,667
Somerville Youth & Play Provision	£40,000
Boxing Allocation	£15,000
London Councils Contribution	£262,859
TOTAL	£3,699,836

* - The overall cost for this provision includes £250,000 being paid through the Better Care Fund.

Appendix 2 - VAL LBL Main grant service targets 2017/18

VOLUNTEERING		
Target: 1,200 people signposted to volunteering (300 per quarter) [INVOLVE]		
Success measures	Actual outputs April –Sept 17	Summary and comments
Organisations supported to recruit volunteers and board members with specific skills	3 orgs supported with trustee recruitment 8 volunteers recruited for our RRR project 200 people signposted to volunteering – Volunteers week	<p>254 people signposted/ supported out of target for 6 months of 600</p> <p>We have recruited our Community Development Worker for volunteering who previously worked at Volunteer Centre Lewisham - started on the 23rd Oct.</p> <p>Priorities: increasing visibility, establishing ourselves as the volunteer support organisation responding to local need through one to one support and volunteer recruitment events</p> <p>Key dates: With VCL and Lewisham Local: Trustees networking (16/11), Giving Tuesday (28/11), Small Charities Day (15/12), Volunteer Marketplace in partnership with Bromley, Greenwich and Southwark (Jan), partnership event in Dec to support people with disabilities to engage with local orgs and volunteer</p>
Local people signposted to online platforms and support agencies to enable them to volunteer	Referrals by phone/email: 28	
Trustees recruited and trained (with a focus on Chairs and Treasurers) to ensure effective governance of local organisations	Being a charity trustee training (12 people) "Thank you, great induction to let me know what to look and ask for"	
Individuals supported to connect with others to address needs identified	3 individuals linked in with support	
50 Individuals with specific needs supported into volunteering	0 as no CDW in post	
DIGITAL		
Target: 1000 people using new website and digital tools [INFORM]		
Website available with news, opportunities, policies, templates, funding opportunities and access to capacity building resources online	<p>Current website users: 4849</p> <p>Website hits by section:</p> <ul style="list-style-type: none"> • News: 1718 (34 items written) • Blog: 366 (4 blog posts written) • Impact: 98 • Start here resources: 83 • Funding resources: 94 <p>5 e-bulletins sent to 900 contacts</p>	<p>4849 website users</p> <p>Policy and Comms Coordinator (Mark Drinkwater) starting 30th Oct.</p> <p>Priorities: new comms strategy, increasing resources online, responding to what groups are saying they need</p>
SUPPORT		
Target: 300 orgs connected to support (75 per quarter) [INVEST]		

Organisational diagnostic tests completed and signposting to support provided	-Start up questionnaires used with 3 groups -Funding surgery asses't used with 13 groups -Governance healthcheck with 1 group -18 groups signposted to other local support	80 out of target for 6 months of 150 Frequently orgs need support from our specialist advisers rather than being signposted to other support– figures are apparent in tailored support below
Emerging groups supported to identify and access resources	34 emerging groups supported with information, advice and guidance	

SUPPORT continued

Target: 100 orgs tailored support (of which 15 bespoke longer-term in-depth support) (25 per quarter) [INVEST]

Success measures	Actual outputs April –Sept 17	Summary and comments
Collaborations and partnerships between groups facilitated to solve local issues, with support provided to enable them to realise the funding they need	LB brought 5 faith groups together to form a Faith in Lewisham Panel to plan and promote a safeguarding adults launch and training programme. RH brought VSL and Ageing Well in Lewisham together to discuss bid for NCDP fund	Tailored information, advice and guidance for 170 groups, of which 32 provided with longer term in-depth support <div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>Area of info, advice & guidance</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">Impact measurement</div> <div style="text-align: center;">Financial management</div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 20px;"> <div style="text-align: center;">Project planning and fundraising</div> <div style="text-align: center;">Accountancy</div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 20px;"> <div style="text-align: center;">Operational issues</div> <div style="text-align: center;">Governance</div> </div> </div>
Narrative case studies on outcomes of intensive work with groups through in-depth support	See attached	

TRAINING

24 specialist workshops reaching 200 people (6 per quarter) [INVEST]

<p>Engagement of new/diverse sector experts Training sessions facilitated by sector experts Workshops to upskill the sector and introduce them to funding possibilities</p>	<ul style="list-style-type: none"> -Being a charity trustee training CWD 5/6/17 12 pple -Developing a funding plan (Conor Kelly – Local Giving) -Collecting data methods and tools 27/04/17 -Theory of change 25/05/17 -Communicating your impact 21/09/17 -Digi skills surgeries with Superhighways 14/06/17 -Tiny Films Big Impact - cross borough training in partnership with S/highways – 19/07/17 -Measuring the immeasurable– quantifying social outcomes 06/07/17 -4 fundraising surgeries -Effective Grant Applications 22/06/17 New Groups Welcome to VAL 29/06/17 	<p>13 specialist workshops delivered reaching 73 people</p>
<p>CO-PRODUCTION</p>		
<p>50 community consultations/ events engaged with [INFLUENCE AND INSPIRE]</p>		
<p>Success measures</p>	<p>Actual outputs April –Sept 17</p>	<p>Summary and comments</p>
<p>One Lewisham presence at key consultation and coproduction events to help share intelligence and understanding</p>	<p>12 key events/ consultations to share intelligence</p>	<p>28 consultations/ events/ meetings engaged with Priorities: reconnecting with groups to keep informed about local need – event planned in December to introduce CDW and PCC roles and consult groups on how we can support VAL to support NCDPs with speed dating networking sessions, meet the funder and network impact training</p>
<p>One Lewisham team engaging with neighbourhood based networking sessions</p>	<p>3 NCDPs engaged with</p>	
<p>Vol sector representation at strategic boards, meetings and events</p>	<p>Reps either through VAL or elected VCS reps at 13 strategic boards and meetings</p>	
<p>REPRESENTATION</p>		
<p>20 people recruited and trained to represent the sector [INFLUENCE AND INVOLVE]</p>		
<p>Local people (volunteers and representatives) recruited and trained to be the voice of their communities and to facilitate dialogue</p>	<p>12 reps covering</p>	<p>VAL/ VCS reps at 13 strategic boards and meetings</p> <p>Policy and Comms post to look at existing representation and recruitment and training for new reps</p>
<p>Vol sector representation at strategic boards, meetings and events</p>	<p>Reps either through VAL or elected VCS reps at 13 strategic boards and meetings</p>	
<p>FACILITATION</p>		
<p>16 forums and networks facilitated [INITIATE]</p>		
<p>Forum meetings facilitated (inc Equalities Working Group)</p>	<p>EWG 12/04, CYP forum</p>	<p>3 forums/ networks facilitated</p>
<p>Peer learning networks facilitated between civil society leaders to develop practice</p>	<p>Community centres forum facilitated</p>	

		Priorities: Policy and Comms post to restart EWG. Connections team to share info from individuals and groups on what facilitation is needed
POLICY, INNOVATION & BEST PRACTICE		
12 in-depth policy briefings produced [INFORM]		
Reports, articles, toolkits and guidance notes produced based on horizon scanning and gathering of egs of excellence and innovative practice	3 blogs and 34 news items written	0 in depth policy briefings produced Policy and Comms post and research consultants to produce these
SECTOR DATA SHARING		
5 snapshot surveys to capture data and intelligence [INFORM AND INSPIRE]		
Briefing notes produced, based on local intelligence gathered (two-way information pathways between local communities and strategic decision makers) Intelligence and data on local communities gathered and shared with LBL and others to enable coproduction practice	Financial management support from Lloyds bank (24/07) GDPR: 71% of respondents interested in undertaking GDPR training so we arranged a training session	2 snapshot surveys produced and training/ events arranged as a result Snapshot survey on volunteering will be produce in Nov to inform our work
WORKING WITH CORPORATES		
4 new private sector organisations engaged with the sector [INVOLVE]		
Partnerships brokered with the private sector Private sector input to the borough (time and/or money)	Survey and recruited groups for BITC/Lloyds event	1 new private sector org engaged CDW will broker rels through work alongside Lewisham Local

Agenda Item 4

MAYOR & CABINET CONTRACTS		
Report Title	Exclusion of the Press and Public	
Key Decision	No	Item No.
Ward		
Contributors	Chief Executive (Head of Business & Committee)	
Class	Part 1	Date: November 15 2017

Recommendation

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:-

5. School Kitchen Facilities Maintenance

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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